



Highland Art Center Arts and Crafts Fair Thursday, July 4, 2024

691 Main Street / P. O. Box 1270 Weaverville, CA 96093
(530) 623-5111 info@highlandartcenter.org

CONDITIONS FOR EXHIBITING AND SELLING AT THIS FAIR

- **ITEMS TO BE SOLD MUST BE HAND CRAFTED BY VENDOR**
- **SELLER'S PERMIT OR TEMPORARY SELLERS PERMIT REQUIRED**
- **FOOD VENDORS ARE REQUIRED TO PACK OUT AND TAKE OWN TRASH USED IN FOOD MAKING PROCESS. TRASH BINS ARE FOR PATRONS OF THE FESTIVAL.**

VENDOR DETAILS

- **RENTAL FEE:** \$60.00 for retail vendors per 10 x 10' space
- **DEADLINE:** The last day to reserve space is June 25, 2024 (NO REFUND if canceled after June 20, 2024)
- **BOOTH SIZE:** Spaces are approximately 10' x 10' and do not include tables or canopies
- **RESTRICTIONS:** No gas or diesel generators are allowed. Please note on your application if you need electricity as we do have a few spaces with access to power. These spaces will be given on a first come first serve basis.

ON THE 4TH

- **SET-UP: 6:30 AM to 8:30 AM** If you are not set up by 8:30 AM, your space may not be held.
- **FAIR HOURS: 9:00 AM to 3:00 PM** Exhibitors are expected to stay until 3:00 PM and to remove any trash around their booth area at the end of the day. **Please do not leave early** out of consideration to other vendors.
- **RESTROOMS:** Porta-Potties on Art Center grounds.
- **LOCATION:** Highland Art Center Meadow. See map below.

UNLOADING: Using Center Street, please enter the back Meadow Parking Area at the gray barn. Highland Staff will be present to check you in and direct you for safety. Unload Vehicle as quickly as possible and park outside of fair grounds **BEFORE** setting up so others can get in to unload.

NOTE: Our parking is limited. Do not bring oversized vehicles, campers or trailers, or more than one vehicle unless you plan to park elsewhere after unloading your crafts and booth.



Attention Vendors:

All applications **MUST** include photos of your work and booth set-up.

In response to feedback from past events we are taking strides to improve both the customer and vendor experience. This year we will be limiting the number of vendors with the same type of goods and increasing the variety of vendors. If you are a returning vendor, please understand that this application does not guarantee a booth space this year, but we will do our best to accommodate your request to participate.

By signing this application form you are agreeing to the following:

- To have patience during loading, unloading, and parking. We will do our best to assist you in maneuvering into and out of the meadow. The earlier you arrive, the easier it goes.
- To show consideration to the other vendors by staying for the entirety of the designated hours, by loading and unloading in a timely manner, and by cleaning up your space.
- To abide by all terms stated in the "Conditions for Exhibiting and Selling at this Fair" form.
- And finally, you agree to give the Highland Art Center Staff unsolicited high fives, smiles, and overall good cheer. Curmudgeons, Grouches, and Scrooges are strictly prohibited.

Please cut and mail the following with check to:

Highland Art Center • P.O. Box 1270 • Weaverville • CA • 96093

PLEASE FILL OUT THIS FORM AND RETURN THIS PORTION WITH YOUR CHECK AND PHOTOS. IF YOU ARE NOT SELECTED AS A 2023 VENDOR, YOUR CHECK WILL BE MAILED BACK OR SHREDED PER YOUR PREFERENCE.

ENCLOSE A STAMPED, SELF-ADDRESSED ENVELOPE IF YOU WANT A CONFIRMATION RECEIPT.

Name: _____ Telephone: _____

Mailing Address: _____ City & Zip _____

IMPORTANT: WE MUST HAVE YOUR CALIFORNIA SELLER'S PERMIT NUMBER

Seller's Permit No. _____ Electricity? _____ Yes _____ No

The Snyder Highland Foundation/Highland Art Center accepts no liability for lost, stolen or damaged property or craft work belonging to the exhibitors, or for personal injury to exhibitors, their families, guests or helpers.

I have read, understand, and agree to abide by the enclosed "Conditions for Exhibiting and Selling" my work at the Highland Art Center 4th of July Arts and Crafts Fair.

Signed: _____ Dated: _____

Please list crafts you will be selling:
